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Joel J. Lerner, Rajul Gokarn

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Confused by bookkeeping and accounting? Problem solved. Schaum's Outline of Bookkeeping and Accounting is the ideal review and reference for your accounting class. Inside you'll find explanations of the subject's fundamentals and topics such as financial analysis, preparing cash flow statements, and the distinction between accounting for perpetual and periodic inventory system. It also includes a chapter on the most popular accounting software, which accounting students are expected to master before they graduate.

About the Author Joel J. Lerner (Monticello, NY) was a professor and the chairman of the business division at Sullivan County Community College. He presently is a member of the Board of Trustees of that institution. He received his B.S. from New York University and his M.S. and P.D. from Columbia University. He has coauthored the Schaum's Outlines of Principles of Accounting I, Principles of Accounting II, Intermediate Accounting, Business Mathematics, and Introduction to Business and is the sole author of McGraw-Hill's Financial Planning for the Utterly Confused, now in its fifth edition. Rajul Y. Gokarn (Atlanta, GA) is an associate professor at Clark Atlanta University, Atlanta, Georgia. She previously taught at Georgia State University, California State University at Los Angeles, and the University of West Georgia. She received her Ph.D. in Business Administration (Major: Accounting) from Georgia State University. Professor Gokarn's research interests include international accounting, ethics in accounting, the status of women in the accounting profession, and the scholarship of teaching and learning.