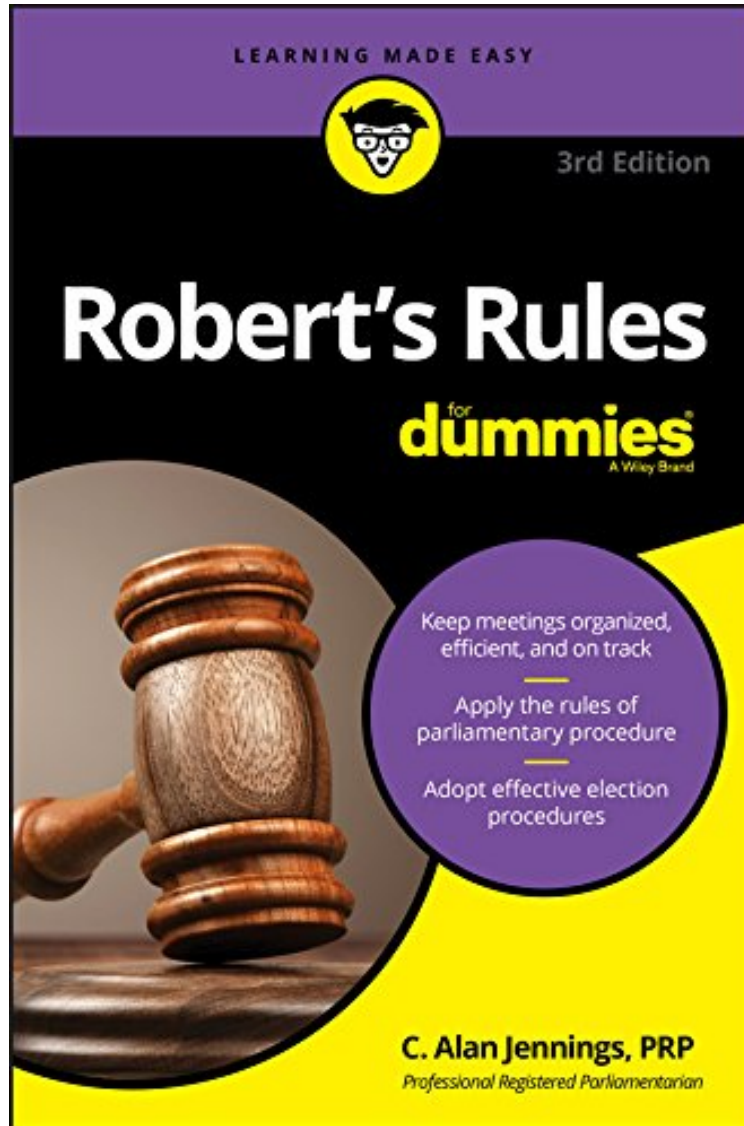


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Robert's Rules For Dummies

C. Alan Jennings

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C. Alan Jennings : Robert's Rules For Dummies before purchasing it in order to gage whether or not it would be worth my time, and all praised Robert's Rules For Dummies:

4 of 4 people found the following review helpful. Name says it all
By Mark Sutton
Using this book with the full version of RR 11th ed. has made life in a non-profit more managable. A membership organization tends to have individuals who like a title so much they want to abuse it. Abusing a position is bad for moral and membership growth. Knowing the "Rules" gives the membership all the tools they need to work through that.
0 of 0 people found the following review helpful. Pretty good endorsement I'd say
By ann michelle thomas
The subject matter is a little difficult to rate as

"love it" - but I purchased this book to review for a job interview. I got the job!!! Pretty good endorsement I'd say! 3 of 3 people found the following review helpful. Easy to Understand By James Dewald I am going to teach a class for our church to help the members to understand how Robert's Rules apply to a church meeting. Many feel these rules are for union meeting only. Not so. This book has the rules presented in a highly understandable format. Highly recommend. Jim

Your no-nonsense guide to making sense of Robert's Rules The classic Robert's Rules of Order has a proven track record of helping membership groups apply codes of conduct to serve as a parliamentary authority within a given assembly. Unfortunately, when read on its own, it can prove to be unclear and hard to follow for many organizations—and that's where this friendly guide comes in. This new edition of Robert's Rules For Dummies demystifies the often-confusing rules of parliamentary procedure in clear, simple language and shows you how to apply them within your organization in a practical and effective way. From procedures for proper nominations to handling elections and ballots, from conducting meetings online to voting by mail and email—and everything in between—this hands-on, plain-English guide makes it easier to apply the information in the most recent version of the rules handbook so you and your organization can start benefiting from it today. Contains updated content that conforms to changes in business meetings, including special rules for making group decisions in both real-time and non-real-time environments Covers new timesaving tips to make meetings more efficient in a world where everyone is pressed for time Provides sample agendas, minutes, scripts, and more Includes interactive online material for readers on the go If you want to keep meetings organized, efficient, and on track, Robert's Rules For Dummies has you covered.

From the Back Cover Keep meetings organized, efficient, and on track Apply the rules of parliamentary procedure Adopt effective election procedures Run your meetings and get things done You can get the most out of your meetings by following Robert's Rules, but knowing where to begin can be overwhelming. This hands-on guide demystifies the rules of parliamentary procedure in clear, simple language and shows you how to keep meetings organized, efficient, and on track! Stop wasting time and start getting results! Insidehellip; Follow bylaws and rules Make group decisions Put ideas into action Discuss pros and cons Use the motion to Amend Make nominations Deal with distractions Create effective committees Preside with style About the Author C. Alan Jennings is a Professional Registered Parliamentarian (PRP) credentialed by the National Association of Parliamentarians. He is past president of the Louisiana Association of Parliamentarians, and is a member of the American Institute of Parliamentarians.